

University of Northeastern Philippines
San Roque, Iriga City

ALUMNI AFFAIRS OFFICE

1st Floor FOAS Building, UNEP Compound
University of Northeastern Philippines
International Alumni Association (UNEPIAA), Inc.

SCHOLARSHIP PROGRAM

for
UNEP ELEMENTARY STUDENTS
(from Pre-Kinder to Grade 6)

A. OBJECTIVES:

1. To provide financial help to indigent students.
2. To uplift the student from poverty through education.
3. To inspire the students that education is a road to a successful career.
4. The Philippine government unlike in high school does not provide financial subsidy of any kind to elementary pupils. 20%-30% of students submit promissory notes to allow them to take the periodical school examination despite that UNEP is one of the private institutions that offer low tuition fees. The scholarship grant fills the gap of the student's financial shortcomings.

B. TUITION FEES:

Based on the current equivalency of US \$1.00 = Php58.04 tuition fees in US currency equals as follows:

Nursery & kindergarten	- PhP 10,122.00 = \$174.52 / year
Grades 1 & 2	- PhP 10,296.00 = \$177.52 / year
Grades 3, 4, 5 & 6	- PhP 11,076.00 = \$190.97 / year

C. SOURCE OF FUNDS:

1. Any generous compassionate individual, UNEP alumnus or not willing to donate whatever he/she can afford to the UNEPIAA, Inc. scholarship fund using the solicitation form he/she receives and after the donation is received and cleared, the Treasurer will send the donor the letter of acknowledgement

indicating the amount donated and the charitable tax deduction employment identification number from USA to render the donation amount tax deductible.


2. The donation preferably in the form of personal check pay to order of UNEPIAA, Inc. The UNEPIAA, Inc. Treasurer deposits the check in the bank with registered establish UNEPIAA, Inc. account in USA. In the Philippines, donation can be in the form of personal bank check to be mailed or preferably delivered personally to the UNEPIAA, Inc. Treasurer (Philippines Chapter)
3. The donation can also be sent through Zelle using the email or telephone number of the UNEPIAA, Inc. Treasure in the USA
4. If an individual donates \$200.00 or more each year he/she can name the scholarship in honor of a loved one or himself/herself. The donor will receive the name and picture of the scholar being sponsored mutual communication as encourage and recommended. In this manner, the \$200 donation is made every year until the scholar graduates Grade 6th. A reminder letter to the donor will be sent at the beginning of the school year. The donation can be made anytime within the school year and the funds can be applied retroactively. When the scholar graduates, the donor's name will be printed under the scholar's picture in the graduation program and school yearbook .A group picture of the entire scholars and list of names of the scholars will be sent to individual donors yearly.
5. If an individual donates a large sum of money, the amount will be placed in an escrow and PHP12,000.00 / year is withdrawn each year to sponsor a scholar. The donor is notified about the withdrawal of funds from the donor's account.
6. Use current and future donations to fund the scholarship. It is imperative that UNEPIAA elected officers contribute \$200 or whatever he or she willing to contribute to the scholarship program. It is tax deductible. Any UNEPIAN can solicit donations from their friends, relatives and co-workers through word of mouth or social media by giving or sending them the solicitation letter and the donation form available at the UNEP alumni office and website. The solicitation letter and the donation form will be sent to alumni especially abroad via their email addresses. Sufficient funds must be available to finance the designated number of chosen scholars.

D. CRITERIA FOR SELECTION OF THE SCHOLARS

1. Officially enrolled in UNEP. Pre - k – Grade 6
2. Good moral character
3. Good academic standing with weighted average of 80 or higher and must maintain good grades throughout the school year to maintain scholarship.
4. The academic grades of the prospective scholars must be certified by the registrar's office and/or or elementary school principal.
5. Meeting of the scholars', parent or guardian to emphasize that good academic standing be maintained to continue eligibility for the scholarship.
6. Member of the scholarship committee to interview scholar's parent or guardian concerning economic status: their monthly net income or daily/weekly/monthly wages totaling less than 10,000Php/month with. Certificate of indigency from barrio Kapitan. The UNEP auditor verifies that the scholar applicant is indebted to UNEP due to inability to pay monthly tuition fees ,3 months behind and submit to the Scholarship committee the names of students financially delinquent but academically qualified as scholar.
7. The scholarship committee review all the documents required to qualify for the scholarship. Qualified scholars are notified.
8. List of the qualified scholars is submitted to the UNEP accounting office, Registrar's office, Principal of Elementary School and is published together with group picture in the alumni website and facebook.
9. Thus, it is imperative to campaign for donations so that the scholarship is fully funded. An award and special prize will be given to the UNEPIAN, Inc. with highest number of solicitations.
10. The UNEPIAA, Inc. Treasurer who receives all the donations submit list of donors and corresponding amount of donation to be published in the alumni website and Facebook and the UNEPIAA, Inc. Secretary and Treasurer must keep the record of the donor's names and solicitor's names
11. Members of the scholarship committee:

Chairperson: Filipinas R. Alfelor
Co-chairperson: Marilyn de las Llagas
Members: Delicia Alfelor-Tibi
Remu de Leon, Jr,
Romar De Villa Belen
Ernedo B. Praxides
Elizabeth Filio
Jocelyn Bernales
Roger Biag, UNEP
Michael Andrew Embestro
Glamie DL Tiueco

Submitted by:


FILIPINAS R. ALFELOR, M.D.
Vice-President, UNEP Alumni Affairs
Chairperson, UNEPIAA, Inc. Scholarship Committee

Copy Furnished:

- Mrs. Delicia Alfelor Tibi / Mr. Remu de Leon, Jr.
- Members, Scholarship Committee / Members, Board of Directors